



Headteacher
Mrs H. Brown

ST ANNE'S CATHOLIC PRIMARY SCHOOL

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'Christ at the heart of all we do'

15th July 2020



Dear Parents/Carers,

As you are aware at St. Anne's we use an online payment system called SchoolMoney. This allows parents/carers the facility to make payments for school expenses, such as lunches, trips, afterschool clubs etc, online with your debit or credit card. This payment system benefits both us as a school and you as a parent. Not only are you able to pay for items from the comfort of your own home but you are able to access your account at any time to see if there is anything outstanding that you need to pay for.

Due to COVID-19, St. Anne's will now operate a cashless system in school whereby all monies due will be paid for via SchoolMoney. This includes snack money, dinner money, trip money and after school club payments. We will not accept cash in envelopes or cheques. If cash is sent into school, this will be sent home again with a note asking you to pay online through SchoolMoney.

School Shop

With this in mind, moving ahead into September we are introducing a cashless Snack Bar at morning break time. As before there will be a selection of food and drinks for the children to purchase (although this will be slimmed down in September initially due to our current COVID-19 risk assessments), but instead of paying for them with cash each day, they will have been pre-ordered by yourselves and purchased from the online school shop. This is within your School Money account and is under the shop section. This section will always be available for you to log in and order/pay for snacks. You will be able to purchase items for all

of your children, so please ensure the correct child is selected. Please make sure to scroll right down to the bottom of the page if you have more than one child at the school as they will be listed alphabetically. Select the + sign next to the item you would like to purchase. This will add the cost to basket on the left hand side of the screen. If you want to purchase more than one item, select the + sign as many times as you need. Just to reiterate, Mrs Burd will not accept cash payments from September onwards.

Orders need to be placed by midday on the Friday before for the week ahead. Therefore, if your child would like toast and a juice every day then you will need to purchase 5 x toast & 5 x juice on before the Friday. The kitchen will then be given your child's weekly order and it will be ready for them to collect each day (or delivered to the classroom due to COVID-19 restrictions)

We thank you for your support in working with us to keep your children safe and we appreciate your co-operation and support in implementing this new system. As always, I'm sure there'll be a few glitches at first but these will be ironed out as the weeks progress. If you have any questions/ queries then please e-mail office@stannes.cheshire.sch.uk and Mrs Henry will be more than willing to help.

I look forward to seeing you all in September.

Yours Faithfully,

A handwritten signature in black ink that reads "N. Ferguson". The signature is written in a cursive style with a red dot above the letter 'i' in "Ferguson".

Mrs N. Ferguson

Deputy Headteacher