



ST ANNE'S CATHOLIC PRIMARY SCHOOL

Headteacher
Mrs H. Brown

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10th July 2020

Dear parents/ carers,

I hope you are all keeping safe and well. Myself and staff have had numerous meetings and conversations in recent weeks about how we can ensure transition for your child into their new class with their new teacher is as smooth as can be in the current circumstances.

We have agreed on the following procedures. Please ensure you read them carefully and continue to check your e-mails for further information.

For children at home:

- A zoom meeting will be arranged for your child to say goodbye to their **current** teacher and say hello to their **new** teacher. These will take place in smaller groups of up to 15 children from Tuesday onwards. Links to these meetings will be sent to you on Monday. *If you cannot make the zoom meeting, please don't worry. Your child will receive a phone call from their current teacher and new teacher at some point next week if you cannot make it. Zoom 'etiquette' will be shared with you on Monday also.*
- Your child's **new** class teacher will take over your child's class dojo page from **Monday 13th July until the end of the year, 22nd July**. They will give dojos, look at work uploaded, interact on the class stories page and message with parents directly. Please do say hello and message them. If you are not on class dojo at the moment, then please do join. Invitations have already been sent to all parents' e-mails.
- If you require to send an e-mail to your child's new class teacher, then please use your child's new year group e-mail. Eg. If your child is moving into Y3, please contact their new teachers on year3@stannes.cheshire.sch.uk
- Your child will receive a letter through the post from their current class teacher to say goodbye (it would be lovely if we could keep this a surprise for the children!)

- For current Reception children, Mrs Mosley will set up class dojo for this class. You will receive an invitation to join class dojo soon. Mrs Mosley will also have access to tapestry and look at all the fabulous learning taking place at home and at school.
- On Monday 13th July, your child's **new** class teacher will set some transition activities for the children to do to get to know them a little better and will upload these onto the website as usual on your current class page. There will be no English or maths work set this week. This will be the last Home Learning task set. Teachers will not set home learning for week commencing 20th July as we break up for the summer holidays on Wednesday 22nd July.
- All children on an EHCP plan (if not already in school) will receive a phone call with their new class teacher next week.

For children already in school:

- Their current class teacher will be able to say goodbye to the children in school.
- Their new class teacher will be to say hello and do some activities with the children in school (outside and socially distanced)
- For Year 3 children in key worker school, we will arrange a separate zoom/ phone call with your child's new class teacher, Mr O'Rourke, who will not be able to come into school. A link will be sent to you on Monday.
- For those children who have not returned to school, your child's current class teacher and new class teacher will ring your child individually.

In addition to these procedures, I would ask you to complete a pupil voice sheet and parent voice sheet (attached to this e-mail) that gives teachers and myself an idea of your lockdown experience, your worries and concerns. Can I ask that you e-mail these back to your new teacher on their class e-mail eg. If your child is moving into Y4, use year4@stannes.cheshire.sch.uk This means that your child's new class teacher has more of an idea about their experiences over the past few months as every child's experiences will have varied greatly.

I do hope the transition procedures that we have put in place ensure a smooth transition into school into September. More information will be sent out shortly about school procedures and policies as we move towards welcoming all children back in September such as hygiene practices, our one-way system, lunchtimes etc.

School will look and feel a little differently initially but we will make sure we send information in a timely manner to ensure that your child is eager, happy and looking forward to join us again in September. There will be worries and concerns, from both yourselves and your children, but hopefully we can allay these fears with the information we provide and curriculum we will put in place in September (more information to follow.)

I sincerely thank you for your patience and support during these uncertain times and we very much look forward to welcoming back your precious children in September. It's time for us to take back the reins!

Yours faithfully,

Nuala Ferguson

Deputy Headteacher

St. Anne's Catholic Primary School

Nantwich